

Michael Borg
Town Manager



TOWN OF NORTH ATTLEBOROUGH
43 South Washington Street
North Attleborough MA 02760
508-699-0100

INTEROFFICE MEMORANDUM

DATE: Wednesday, April 30, 2025
TO: Town Clerk Pat McNielly
FROM: Michael Borg *M Borg 30 APR 25*
CC: I.T. Director Amy Sullivan
Town Accountant Linda Catanzariti
Assistant Town Accountant Tammy Baillargeon
RE: **Measure 2025-059- Authorization to pay FY24 Invoices for AT&T Mobility for the I.T. Department in the amount of \$190.06 and Authorization to pay FY23 Invoices for Verizon Global for the I.T. Department in the amount of \$24.34.**

Town Council Meeting- President Justin Paré
Measure 2025-059- Authorization to pay FY24 Invoices for AT&T Mobility for the I.T. Department in the amount of \$190.06 and Authorization to pay FY23 Invoices for Verizon Global for the I.T. Department in the amount of \$24.34.

Purpose and Justification:

The I.T. Department requests approval to pay outstanding invoices from AT&T Mobility for services rendered in April, May, & June for 2024. The total amount due is \$190.06, to be charged to the I.T. Expense, Data Lines account (011559-534003). Our understanding is that these invoices remained unpaid because the previous I.T. Director was unaware that the account required paperless billing. We are also requesting approval to pay outstanding invoices from Verizon Global (land-lines) for the IT Expense, Town Hall Telephone account (011559-534000). The unpaid bills were discovered during a recent review of accounts, after FY23 and FY24 were closed. We are looking to remedy these outstanding balances as soon as possible and are working on putting into place new strategies for preventing this type of oversight from happening in the future.

The Town Council met on April 28, 2025, and on behalf of the Town Council, a motion was made by Vice-President Simmons to approve **Measure 2025-059- Authorization to pay FY24 Invoices for AT&T Mobility for the I.T. Department in the amount of \$190.06 and Authorization to pay FY23 Invoices for Verizon Global for the I.T. Department in the amount of \$24.34.**

The motion was seconded by Councilor St. Pierre.

Motion carried. 7-0.