

Michael Borg
Town Manager



TOWN OF NORTH ATTLEBOROUGH
43 South Washington Street
North Attleborough MA 02760
508-699-0100

INTEROFFICE MEMORANDUM

DATE: Wednesday, September 11, 2024
TO: Town Clerk Pat McNielly
FROM: Michael Borg *MMJ 11SEP24*
CC: Linda Catanzariti Town Accountant
Dr. Cheryl Butts Human Resources Director
RE: **Measure 2025-012-Authorization for the payment of an FY24 Salary Compensation payable to Human Resources and Benefits Coordinator in the amount of \$569.10 for additional duties taken on as the Wellness Program Coordinator/Chairperson for the Town and School staff.**

Town Council Meeting- President Justin Paré
Measure 2025-012-Authorization for the payment of an FY24 Salary Compensation payable to Human Resources and Benefits Coordinator in the amount of \$569.10 for additional duties taken on as the Wellness Program Coordinator/Chairperson for the Town and School staff.

Purpose and Justification:

Authorization for the payment of an FY24 Salary Compensation payable to Human Resources and Benefits Coordinator in the amount of \$569.10 for additional duties taken on as the Wellness Program Coordinator/Chairperson for the Town and School staff.

This remaining balance is owed after a compensation amount of \$1,901.21, which was paid on the paycheck of 8/23/2024.

I respectfully request that the Town Council approve the payment of a prior year, FY24, in the amount of \$569.10.

Note: This remaining balance is able to be compensated from our Full-Time Salary Budget Line 011528-51100.

The Town Council met on September 9, 2024, and on behalf of the Town Council, a motion was made by Vice-President Simmons to approve Measure 2025-012-Authorization for the payment of an FY24 Salary Compensation payable to Human Resources and Benefits Coordinator in the amount of \$569.10 for additional duties taken on as the Wellness Program Coordinator/Chairperson for the Town and School staff.

The motion was seconded by Councilor Donovan.

Motion carried. 9-0 UNANIMOUS