



Town of North Attleboro Building Department

43 S. Washington St.
North Attleboro, MA 02760
(508-699-0110)

INSPECTION POLICY

1. **Effective January 1, 2021**, **ALL** inspections need to be requested through the Viewpoint On-Line Permitting software. You will receive notification from us once we review and officially schedule the inspection. Please be sure to include the **type of inspection** being requested and the **name and number of the applicant**. **Someone (over 18 years of age) must be present during the inspection** & on Commercial projects - Contractor must be on site.
2. The Property site **MUST** be marked with the **Street Number** or it will **FAIL** an inspection and a \$35.00 re-inspection fee will be charged.
3. New Construction: post Building Permit card in a zip-lock bag nailed to address board.
4. **ALL PERMITS** (Building, Electrical, Sheet Metal, Trench, Plumbing, & Gas) **MUST** be posted in the dwelling for **ALL** Inspections. (Typically in front window). A copy of the stamped plans is required to be on the property from rough inspection through finals.
5. **The following inspections are required:**
 - Excavation:** prior to installation of any stone, engineered fill or form work
 - Footing and Foundation:** all wall ties removed and holes filled with hydraulic cement, foundations shall be waterproofed from top of footing to finish grade. - ****Important – on any additions or new structures, a Foundation As-Built will be required prior to the foundation inspection****
 - Footings:** for decks, additions, sheds etc. shall require open hole inspection (**prior to concrete placement**)
 - Fireplace:** Masonry Fireplaces require an inspection at the setting of 1st flue tile. (**Masons; plan accordingly**).
 - HVAC/Sheet Metal** (**will be done at the same time as the rough frame (plan accordingly)**)
 - Rough Frame:** *Note: All Plumbing/Gas & Electric permits must have a rough passed inspection before a Rough Frame can be scheduled.*
 1. Weather Tight (Exterior siding 100% complete, Windows, Doors etc).
 2. All holes and penetrations in the building envelope must be foamed and or fire stopped @ top & bottom plates w/a fire rated material.
 3. Guard rails/handrails (when applicable) Riser (when applicable) Attic pull-down (insulated & pull chain on light)
 - Insulation:** All rafter venting baffles stapled in place.
Insulate behind electrical boxes. All horizontal holes stud to stud on exterior walls only. Shall be foamed as per 2009 IECC.

Inspection Policy Cont.

Final Building inspections are mandatory for all permits- Please note: All final Electric, Plumbing/Gas inspections must be passed *before* a final building inspection can be scheduled as well as the below items:

1. ***Final Mechanical & Sheet Metal*** (will be done at the same time as the final building-should be up and running-plan accordingly)
2. ***Final Fire Department Inspection:*** Coordinated through (NAFD) (508) 699-0140. Smoke Detectors, Carbon Monoxide Alarm and Oil Burners Inspection is a Separate Fee paid to the NAFD. (Including Additions and Basement Remodels)
3. ***Final approvals on DPW/Board of Health/Planning/Conservation (if applicable)***
4. ***Final As-Built (if applicable) needs to be uploaded to permit (see below items required on As-Built (must be stamped by licensed or certified person whose direct supervision of the work was performed.)***
5. ***Final Affidavit/CCD must be stamped from Architect on record if applicable.***
6. ***Certificate of Insulation @ electrical box & Installation manual for appliances.***
7. Any outstanding fees for Re-inspection/additional inspection & C.O. (if applicable) must be paid before processing of a final inspection and or a Certificate of Occupancy.

Final As-Built requirements:

As-Built must include the following: (at 40'=1"Scale)

1. Address
2. Accurate footprint of all structures including decks/porches (set-backs of all structures)
3. Elevation of T.O.F. (top of foundation)
4. Elevation of garage floor
5. All underground utilities (water, sewer, electric telephone cable, etc.); If overhead, note on plan overhead electric
6. All easements and rights of ways
7. Any retaining walls over 4' in height of unbalanced fill.
8. Driveway
9. Septic system and well location
10. Wetlands
11. Topography to show run off