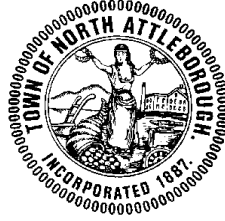


Michael D. Borg
Town Manager



TOWN OF NORTH ATTLEBOROUGH
43 South Washington Street
North Attleborough MA 02760
508-699-0100

INTEROFFICE MEMORANDUM

DATE: Tuesday, March 09, 2021
TO: Town Council
FROM: Michael D. Borg, Town Manager
RE: Town Manager Report

Below are key activities, which I felt would be of interest to you.

COVID-19 Response

- The Town continues with an active response to the COVID-19 pandemic. I continue to work closely with all Department Heads. The Town continues to provide all essential services and functions to our residents and businesses. The situation in Town is constantly changing and we strive to provide effective communications on our actions, current information, and potential impacts. Here is a breakdown of our activities over the past two weeks:
- **Public Health Update - Updates**
 - Current number of positives in North Attleborough as reported by DPH: **2172**
 - Current number of active cases: **82 Positivity Rate**
 - **Infectious Case Rate: 3.03% Community Status: YELLOW**
 - Current number of deaths attributed to COVID-19 in North Attleborough: **32**
 - Current number of positives in Bristol County as reported by DPH: **55,933**
 - Current number of positives in Statewide as reported by DPH: **553,220**
 - Town Hall will open for normal business operations starting March 15, 2021. From that date, no appointment will be necessary to do business in Town Hall. Masks and 6-foot separation are still required in Town Hall at all times. Town Hall will be open to the public Monday-Tuesday, Thursday Friday for normal operating hours. Town Hall will be closed to the public on Wednesdays for cleaning and disinfecting.
- **Emergency Management – Updates**
 - We have received notification that we will receive the second dose of vaccine for our seniors that received vaccinations at our first clinic. We are scheduling the next and final clinic for March 17th. Details to follow.
 - Lisa Vincent Harrison stated on Facebook, “a huge shout out to the men and women who work for the Town of North Attleboro. My 91 and a half (as she describes herself) Mom received her first dose of the Covid-19 dose yesterday. That is fantastic, but what is more extraordinary is, she was able to get the shot in the comfort and safety of her own home! The town nurse, the woman Julia who works for the seniors/elderly affairs in NA, and the two kind wonderful firefighters who administered the shots made it possible for the most vulnerable

residents to get vaccination without leaving home. Our sincerest thanks and gratitude to you all!”

- **Communications – Updates**

- We have received the Surface Pro Tablets for Town Council. IT is configuring these devices now and will set appointments with each Council Member to provide a systems and capabilities overview.

- **Operations – Updates**

- No snow in the forecast for the next 7 days. We are expecting a bit of a warming trend, but the possibility of snow remains for this time of year.
- Daylight Saving time begins on Sunday, March 14th at 2:00 am. Spring forward!
- North Attleboro was selected for a Cyber Awareness project. The program aim to accomplish the following:
 - All Town and School employees / boards with town email addresses will be part of this project.
 - The program consists of 4 training modules (assignments) sent to all participants spread throughout the course of the program. Total time to complete each module is about an hour, participants will have 2 months to complete each module.
 - There will also be simulated phishing simulations throughout the project. These are monitored and additional training will be given as needed based on the outcome of the reports.
 - At the end of the project there will be a final Cyber strength assessment and Reporting throughout.
 - The program will run to the end of 2021.
- Master Plan Project Update
 - The next Workshop we are tentatively looking to schedule for the week or April 12-16. This workshop will focus on Land Use, Housing, & Economic Development.
 - Master Plan Website Link: <https://srpedd.org/comprehensive-planning/community-master-plans/North-Attleborough-Master-Plan/>
- Elections remain on track for April 6, 2021. The polling location will be the North Attleboro High School.
- Memorial Day Event Planning has started. Memorial Day is May 31, 2021 this year. I am working with the Veteran’s Agent on details this week. As COVID restriction are beginning to relax we are looking at all options and possibilities for this year’s event.

- **Budget – Updates**

- We are continuing to work with each department finalizing their initial budget submission. We are on track to deliver the final budget on April 12, 2021.
- The FY2022 CIP list is finalized, and funding sources identified.
- For the Phase III true-up of the CARES Act funding, the Town submitted receipts for \$1.241mm. We have \$645,000 remaining of the \$2.587mm allocated to the Town.

- **Personnel – Updates**

- I met with the Bylaw Sub-Committee last week to discuss bylaw considerations for the reorganization of the Solid Waste Department.
- I met with the Finance Sub-Committee to discuss the creation of Chief Assessor position in the Assessor’s Office.