

Michael D. Borg  
Town Manager



TOWN OF NORTH ATTLEBOROUGH  
43 South Washington Street  
North Attleborough MA 02760  
508-699-0100

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### INTEROFFICE MEMORANDUM

**DATE:** Monday, November 09, 2020  
**TO:** Town Council  
**FROM:** Michael D. Borg, Town Manager  
**RE:** Town Manager Report

*MBJ*  
*09 NOV 20*

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Below are key activities, which I felt would be of interest to you.

#### COVID-19 Response

- The Town continues with an active response to the COVID-19 pandemic. I continue to work closely with all Department Heads. The Town continues to provide all essential services and functions to our residents and businesses. The situation in Town is constantly changing and we strive to provide effective communications on our actions, current information, and potential impacts. Here is a breakdown of our activities over the past two weeks:
- **Public Health Update**
  - Current number of positives in North Attleborough as reported by DPH: 603
  - Current number of deaths attributed to COVID-19 in North Attleborough: 28
  - Current number of positives that have recovered in North Attleborough:
  - Current number of positives in Bristol County as reported by DPH: 14,065
  - Current number of positives in Statewide as reported by DPH: 166,745
  - Current number of positives residents/health care workers from Long Term Care Facilities as reported by DPH: 25,951

Governor Baker issued a series of revised orders and advisories to disrupt the increasing trend of COVID-19 cases and hospitalizations. The following orders issued were

- Revised Stay At Home Advisory – Instructs residents to stay home between 10 PM and 5 AM.
- Early Closure of Businesses and Activities - Requires the early closure of certain businesses and activities at 9:30 PM.
- Face Covering Order – Requires all persons to wear face-coverings in all places, even where they are able to maintain 6 feet of distance from others.
- Gatherings Order – Indoor gatherings are limited to 10 people and outdoor gathers at private residences are limited to 25 people. All gatherings must end and disperse by 9:30 PM.
- **Emergency Management**
  - **NO CHANGE** - The Town continues a limited activation of our EOC. We continue to coordinate through WebEOC with MEMA. We are requesting additional PPE items through WebEOC.
  - The number of positive COVID-19 cases in Town has increased by 60 since the last Town Council Meeting, with only 33 of the cases being infectious in the last

two weeks. However, we only have 20 cases that are currently infectious. We are continuing to closely monitor the situation and track & trace contacts due to increase and spike in cases nationwide.

- **NO CHANGE** - The Operational Action Plan (OAP) for the Town is updated daily as a record of actions taken during this crisis.
- **Communications**
  - **NO CHANGE** - We continue to conduct media engagements with North TV. AnneMarie Fleming carries the brunt of this load and provides the public continual updates on the status of our response.
  - **NO CHANGE** - Currently, we conduct bi-weekly Department Head meetings and update virtually through our web conferencing software. The Town Manager's office passes critical information updates for situational awareness and Department Heads provide updates on current operations.
  - **NO CHANGE** - We continue to rely on our Town website and Social Media accounts as the primary means to communicate with the public at large. We are updating these sites continually, several times each day. I would urge our residents to check these sites frequently.
- **Operations**
  - The Snow Operations Tabletop exercise was held two weeks ago, and I want to thank everyone who participated in this session.
  - The elections vote count was completed today, and the certified results will be sent to the Commonwealth on the 18<sup>th</sup>. Voter turnout for this election was approximately 78%.
  - The Town has decided to withdraw the RFP for Solar and not move forward with an offer.
  - I have created new committees consisting of department heads, focusing on key areas of interest occurring in the Town. I have attached the list of committees and members in this report for your notification.
- **Budget**
  - The House Committee on Ways and Means have passed their annual budget recommendation for the Commonwealth.
  - Developed and published a CIP SOP as we start the coming year's CIP process. Looking forward to working with all departments as we put together our five-year CIP plan.

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**INTEROFFICE MEMORANDUM**

**DATE:** Monday, November 09, 2020  
**TO:** Town Council  
**CC:** Kevin Poirier, Town Clerk  
Patricia McNeilly, Administrative Coordinator  
Patricia Boyland, Department Clerk  
**FROM:** Michael D. Borg, Town Manager *MB 09 NOV 20*  
**RE:** Notification of New Town Manager Committee Appointments

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This list contains the appointments for new committees made by the Town Manager. This is a notification to the Town Council.

**Capital Improvement Projects  
Committee**

- Michael Gallagher (Chair)
- Christopher George
- Keith Mueller,
- Mark Hollowell
- Christopher Sweet

**Open Space Committee**

- Shannon Palmer (Chair)
- Kurt Kummer
- Mark Hollowell
- Steve Carvalho
- Susan Taylor
- Nancy Runkle (Ex-Officio)

**Safety Committee**

- Cathy Calicchia (Chair)
- Christopher Coleman
- Christopher George
- John Reilly
- Mark Hollowell

**Security Committee**

- John Reilly (Chair)
- Christopher Coleman
- Scott Holcomb
- Keith Mueller
- Michael Gallagher

**Budget Committee**

- Michael Borg (Chair)
- Christopher Sweet
- Linda Catanzariti
- Sheila Scaduto
- Michael Gallagher
- David Flynn